



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

|   |  |  |
|---|--|--|
| <b>1. Name of the Institution</b>             |  | GOVT. DEGREE COLLEGE TRAL                                  |
| Name of the head of the Institution           |  | Prof. (Dr) Bashir Ahmad Mir                                |
| Designation                                   |  | Principal  |
| Does the Institution function from own campus |  | Yes  |
| Phone no/Alternate Phone no.                  |  | 01933-251277   |
| Mobile no.                                    |  | 9419534394   |
| Registered Email                              |  | gdctral@rediffmail.com                                     |
| Alternate Email                               |  | principal@gdctral.ac.in                                    |
| Address                                       |  | Government, Degree College Tral New Campus Bajwani, 192123 |
| City/Town                                     |  | Tral   |
| State/UT                                      |  | Jammu And Kashmir  |
| Pincode                                       |  | 192123   |

| <b>2. Institutional Status</b>  |       |   |                      |                                       |             |
|---|-------|---|----------------------|---------------------------------------|-------------|
| Affiliated / Constituent  |       | Affiliated  |                      |                                       |             |
| Type of Institution   |       | Co-education  |                      |                                       |             |
| Location  |       | Rural   |                      |                                       |             |
| Financial Status  |       | state   |                      |                                       |             |
| Name of the IQAC co-ordinator/Director                                    |       | Mr. Aadil Rehman  |                      |                                       |             |
| Phone no/Alternate Phone no.  |       | 01933251277   |                      |                                       |             |
| Mobile no.  |       | 9797220927  |                      |                                       |             |
| Registered Email  |       | rehaadilcom@gmail.com   |                      |                                       |             |
| Alternate Email   |       | aadil.rehman168@gmail.com   |                      |                                       |             |
| <b>3. Website Address</b>   |       |   |                      |                                       |             |
| Web-link of the AQAR: (Previous Academic Year)                            |       | <a href="http://www.gdctral.ac.in/docs/igac/Previous%20AQAR.pdf">http://www.gdctral.ac.in/docs/igac/Previous%20AQAR.pdf</a>     |                      |                                       |             |
| <b>4. Whether Academic Calendar prepared during the year</b>              |       | Yes   |                      |                                       |             |
| if yes,whether it is uploaded in the institutional website:<br>Weblink :  |       | <a href="http://www.gdctral.ac.in/docs/Academic%20%20Calendar.pdf">http://www.gdctral.ac.in/docs/Academic%20%20Calendar.pdf</a> |                      |                                       |             |
| <b>5. Accrediation Details</b>  |       |   |                      |                                       |             |
| Cycle   | Grade | CGPA  | Year of Accrediation | Validity                              |             |
|   |       |   |                      | Period From                           | Period To   |
| 1   | C     | 1.91  | 2019                 | 15-Jul-2019                           | 14-Jul-2024 |
| <b>6. Date of Establishment of IQAC</b>                                   |       |   | 01-Jul-2013          |                                       |             |
| <b>7. Internal Quality Assurance System</b>                               |       |   |                      |                                       |             |
| Quality initiatives by IQAC during the year for promoting quality culture |       |   |                      |                                       |             |
| Item /Title of the quality initiative by IQAC                             |       | Date & Duration   |                      | Number of participants/ beneficiaries |             |
| Celebration of Swachh   |       | 02-Jul-2018   |                      | 150                                   |             |

|   |                   |      |
|---|-------------------|------|
| Bharat Week   | 6                 |      |
| Plantation Awareness Programme                                  | 16-Mar-2019<br>1  | 59   |
| Providing free internet facility to students for submitting SSS | 01-Jan-2019<br>10 | 36   |
| Subscription to N-list INFLIBNET                                | 13-Mar-2019<br>0  | 1600 |
| <a href="#">View File</a>                                       |                   |      |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty           | Scheme | Funding Agency | Year of award with duration | Amount |
|--|--------|----------------|-----------------------------|--------|
| <b>No Data Entered/Not Applicable!!!</b> |        |                |                             |        |
| No Files Uploaded !!!                    |        |                |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Submitted SSR to NAAC for the very first time in the history of College. 2. Documenting reports of different committees for future NAAC requirements. 3. Organized special counselling programmes to enable students to choose different courses as per their skills and aptitude. 4. Organized special environmental awareness drives with the participation of students. 5. Facilitated hassle free online admission process in the interest of students.

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action   | Achievements/Outcomes   |
|--|---|
| Proposed for introduction of New subjects                    | Introduced Public Administration and BioChemistry as new subjects and Obtained NOC from Higher Education Department for introduction of BCA, Social work, Statistics and Applied Mathematics. |
| Urged for speedy completion of New Science Block             | Science Block made fully operational.   |
| Conducting Programs to create environmental Awareness        | Conducted two such programs in association with faculty and NSS   |
| Encourage student participation in sports events             | Our students participated in intra-college and inter-college sports events  |
| Providing free access to students and faculty to e-resources | Renewed registration for N-list INFLIBNET and provided unique user-ids and passwords to all students and faculty of the college to access e-resources.  |
| No Files Uploaded !!!  |   |

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

01-Mar-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Currently, the College has partial MIS in place. As far as budget management is concerned, the college is registered on BEAMS. Moreover the college is in process of introducing online salary management system with the help of Government. The college is also in process of Digitising the library records. In addition to facilitate quick information to students, the

college has launched the bulk SMS service.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution ensures effective curriculum delivery by following the academic calendar provided by University of Kashmir. The faculty analyses the needs of the students before the commencement of every semester and plans the curriculum as prescribed by the University of Kashmir in such a way that it includes different activities related to the designed syllabus. The head of every department submits a workload statement at the beginning of every semester, over which the general time-table is prepared. Accordingly each department prepares its own teaching plan allotting term-wise topics to be taught within the stipulated time. Through a series of interactive activities like classroom teaching, group discussions, power point presentations, quiz, debates, academic tests, etc. the students are being given practical insight into the curriculum that helps them to develop their higher order cognitive skills, such as critical analysis, problem solving, evaluation and synthesis. The periodic tutorial / class test / MCQ examinations are conducted in order to assess the understanding of the students. The examination results are reviewed and the weaker students are taught again in remedial classes. Teachers put in all efforts to ensure quality and enhance academic growth. Practical, theoretical & oral examinations are conducted to judge the understanding of the students. The new examination pattern introduced by affiliating university is being strictly adopted by the college. The curriculum is enriched by participation of our teachers in Board of Studies Meetings organized by affiliating university from time to time. The effective delivery of the curriculum includes a wide variety of steps like work culture, supervision and revision through periodic meetings with the principal, faculty and students. The college has taken the following initiatives for effective curriculum planning, development and deliverance: ? CBCS model as per the University norms is in operation. ? To prepare a planned work schedule with a consideration of due weightage for each paper and number of hours allotted as per University guidelines. ? Updating the library with books of the changed syllabi every year. ? All the laboratories are upgraded annually as per requirement of the curriculum. ? Subject tours and industrial visits are organized to provide practical exposure to the students. ? Seminars, debates, quiz competitions and workshops are being organized. ? Add-On and skill oriented courses are offered to the students for enhancing their skills and access to jobs in national/international job markets.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate                               | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---|-----------------|-----------------------|----------|--|-------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                 |                       |          |  |                   |

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|------------------|--------------------------|-----------------------|
| BA               | Public Administration    | 06/04/2018            |

|                   |              |            |
|-------------------|--------------|------------|
| BSc               | Biochemistry | 06/04/2018 |
| No file uploaded. |              |            |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| BA                               | Arts                     | 01/03/2018  |
| BCom                             | Commerce                 | 01/03/2018  |
| BSc                              | Science                  | 01/03/2018  |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | Nil         | Nil            |

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses                | Date of Introduction | Number of Students Enrolled |
|------------------------------------|----------------------|-----------------------------|
| Early Childhood Care and Education | 01/03/2018           | 207                         |
| <a href="#">View File</a>          |                      |                             |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BSc                     | Botany                   | 67  |
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | No  |
| Alumni    | No  |
| Parents   | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained   |
|---|
| In order to ensure continuous growth of the institution and progress of the students, we have put an effective feedback mechanism in place that collects, analyses and implements suggestions from various stakeholders on curriculum. The feedback on curriculum from students is collected by using a self designed questionnaire containing six questions relating to the content, availability of textual reading material, flexibility in choice of SECs, syllabus based e resources, provision of co-curricular activities and finally the usefulness of the courses. The options corresponding to these statements are categorized as Poor, Average, Good and Excellent. A stratified random sample of 100 students was selected from existing semesters and feedback forms were distributed among |

them. All the forms collected were sorted and the data obtained was tabulated and presented in the form Column diagrams. Our data crunching revealed that a majority of the students opined good for all the variables. Based on the inputs received, it was decided to incorporate more skill oriented courses in the curriculum, make available syllabus based e- resources for all subjects and upgrading library facilities. The feedback from the parents on curriculum is collected by using a feedback form containing six statements pertaining relevance of courses, academic discipline, interaction with the faculty, transparency of evaluation system, Scholarships and progress of their ward. The parents were asked to rate these statements on a four point rating scale- poor, average, good and excellent. A total of 50 feedback forms were collected and analyzed. The grey areas or the grievances highlighted by the parents were discussed in the IQAC Cell and Advisory Committee of the college. The necessary decisions like repairs, renovations, quality of teaching-learning, etc. were being taken care of by pressing in the services of College Purchase Committee/College Development Committee. A sample of 20 out of 46 teachers from all departments was selected by IQAC to elicit their feedback on existing curriculum. The feedback template containing seven questions relating to adequacy of books in the library, balance between theory and application, freedom to adopt/adapt new strategies of teaching and availability of infrastructural facilities. The responses corresponding to these statements are categorized as poor, average, good and excellent. All the forms collected, were sorted and the data obtained was tabulated and presented in the form Column diagrams. Based on inputs received, it was decided to upgrade infrastructural facilities in terms of departmental rooms for all teachers, reading rooms, enriching library facilities and conducting professional development programs.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme     | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---------------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BSc                       | Science                  | 300                       | 102                            | 102               |
| BCom                      | Commerce                 | 300                       | 28                             | 28                |
| BA                        | Arts                     | 900                       | 537                            | 537               |
| <a href="#">View File</a> |                          |                           |                                |                   |

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 1606  | Nil   | 43  | Nil   | 43   |

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
|                            |   |                                   |                                  |                            |                                 |

|  |    |    |   |   |   |
|--|----|----|---|---|---|
| 43   | 35 | 55 | 4 | 1 | 8 |
| <a href="#">View File of ICT Tools and resources</a>         |    |    |   |   |   |
| <a href="#">View File of E-resources and techniques used</a> |    |    |   |   |   |

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Students Mentoring system is prevalent in the college since 2017, thus to enable constructive interaction, guidance and mentorship of junior students by senior students and providing a reliable and comprehensive support system to motivate students to excel in both academic and non-academic fields and make the most of their life at the Institute. There is well organized framework in use to mentor and identify the strengths and weakness of the fresh students. The college has balanced student mentoring committee. The committee has its own constitution and guidelines for mentoring fresh students. While other group of Student Mentors (SMs) include selected students from the 3rd year B.Sc., B.Com or BA course who possess the requisite abilities. Each Mentor is assigned a group of students, who would henceforth become his/her mentees. Under normal circumstances, it is the primary duty of the Mentor to guide the group of students assigned to him/her through their first year in the institute. The Mentor should ensure to the best of his/her ability that the freshers (especially his/her mentees) are able to adjust comfortably to college life. The Mentors establish a close rapport with his mentees. The Mentors are always ready to help their mentees overcome any problem (academic or social) by constantly guiding them and act as a responsible role model.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 1606   | 43                          | 1:37                  |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 42                          | 27                      | 15               | Null                                     | 15                       |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation         | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|---------------------|--|
| 2018          | Dr. Arfat Firdous   | Assistant Professor | Inter university Accelerator Centre(IUAC) New Delhi, Government of India     |

[View File](#)

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| BCom           | BCOM           | 6TH            | 18/07/2018   | 19/09/2018  |
| BSc            | BSC            | 6TH            | 21/07/2018   | 19/09/2018  |
| BA             | BA             | 6TH            | 21/07/2018   | 19/09/2018  |

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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated institution of University of Kashmir, evaluation norms of the university are followed. The university has adopted major reform in evaluation by introducing Credit based grading system from the academic year 2016-17 and the institute has adopted the same. Thus Govt. Degree College Tral has adopted a method of assessing the academic performance of the students on a continuous basis as desired by the University. Continuous assessment in theory subjects at institutional level to make students fit for final exam conducted by university: ? Class Assessment Test-I (CAT-I) which is based on Unit 1 and Unit 2 of syllabus. ? Class Assessment Test-II (CAT-II) which is based on Unit 3 and Unit 4 of syllabus. ? Two Assignments are given in a semester. Assignment-1 is based on first 3 units and ? Assignment-2 covers remaining 3 units of syllabus. ? Unit wise question banks are provided for all subjects. The question bank is moderated by faculty members of respective subject groups at department level . ? Sessional Examination is conducted once at end of the session based on University exam pattern which covers complete syllabus. The marks obtained by students have no weightage for the final exam as final exams are conducted by university itself. Continuous assessment in practical subjects: Practical marks are counted in the final exam. ? For practical subjects, there is continuous evaluation during the semester for 30 sectional marks. To improve the outcome of laboratory work done in a semester, out of the 30 marks for internal, day-to-day work in the laboratory is evaluated for 15 marks and internal examination for practical is evaluated for 15 marks conducted by the concerned laboratory teacher. Internal assessment is transparent and robust in terms of frequency and variety: There is complete transparency in the internal assessment. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. ? The internal assessment test schedules are prepared as per the university of kashmir and communicated to the students well in advance. ? To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination. ? The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Govt. Degree College Tral, is affiliated to the University of Kashmir which publishes common minimum standards in respect of academic calendar at the beginning of each session and is followed by all colleges in the Kashmir division, so by our college. However, the college publishes its own academic calendar merging the programmes/events/activities of university and incorporates literary and non-literary events of college curriculum. Both curricular and co-curricular activities are given due stress to enrich all domains of the students be that cognitive, conative or affective. The calendar is prepared by giving due consideration to seasons, class time table and prevailing situation in the area. The most important consideration is laid on smooth functioning of classes however no non-academic activity is ignored in any way. Our college notifies an academic calendar that specifies the date of commencement and end of the classes work for each semester, term end examination schedules, and other curricular and co-curricular activities.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gdctral.ac.in/docs/iqac/UG%20Programme%20Outcomes,%20Course%20Outcomes%20and%20Course%20Specific%20Outcomes.pdf>

## 2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| BA             | BA             | BA                       | 328   | 126   | 38.41           |
| BCOM           | BCom           | BCOM                     | 52  | 14  | 26.92           |
| BSC            | BSc            | BSC                      | 95  | 44  | 46.31           |

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gdctral.ac.in/docs/igac/Student%20Satisfaction%20Survey%202018-19.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency                 | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|--|------------------------|---------------------------------|
| Any Other (Specify)   | 1095     | Inter University Accelerator Centre (IUAC) | 5.79                   | 2.3                             |

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar          | Name of the Dept. | Date |
|------------------------------------|-------------------|------|
| No Data Entered/Not Applicable !!! |                   |      |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation            | Name of Awardee | Awarding Agency | Date of award | Category |
|------------------------------------|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! |                 |                 |               |          |
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center                  | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! |      |              |                      |                    |                      |
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
|       |          |               |

|   |   |   |
|---|---|---|
| 0 | 0 | 0 |
|---|---|---|

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| 0                      | Nil                     |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type              | Department                       | Number of Publication | Average Impact Factor (if any) |
|-------------------|----------------------------------|-----------------------|--------------------------------|
| International     | Department of English            | 1                     | 5.7                            |
| National          | Department of English            | 1                     | 3.1                            |
| International     | Department of Functional English | 2                     | 5.2                            |
| International     | Department of Physics            | 4                     | 5.87                           |
| International     | Department of Chemistry          | 3                     | 3.2                            |
| National          | Department of Botany             | 2                     | 2.7                            |
| No file uploaded. |                                  |                       |                                |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department                | Number of Publication |
|---------------------------|-----------------------|
| Department of Botany      | 1                     |
| Department of Education   | 1                     |
| Department of Chemistry   | 2                     |
| <a href="#">View File</a> |                       |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper  | Name of Author        | Title of journal   | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|-----------------------|--|---------------------|----------------|---|---|
| Recent status of platanus orientalis in district pulwama of jammu and kashmir | Dr Masood Majaz Ganie | journal of himalayan ecology and sustainable Development | 2018                | 0              | Not specified   | Nil   |
| Family Solanaceae: taxonomy and modern trends                                 | Dr Masood Majaz Ganie | Annals of Plant Sciences                                 | 2018                | 0              | Not specified   | Nil   |

|   |                       |  |      |    |                                |     |
|---|-----------------------|--|------|----|--------------------------------|-----|
| Thermal Imaging of materials at reduced dimensions<br>A Review                                | Dr. Parvez Ahmad Dar  | JETIR  | 2019 | 0  | Not Specified                  | Nil |
| Charging Appliances Using Radio Waves   | Dr. Parvez Ahmad Dar  | JETIR  | 2019 | 0  | Not Specified                  | Nil |
| Thermal Characterization of Materials using Infrared Thermography: A Review                   | Dr. Parvez Ahmad Dar  | JETIR  | 2019 | 0  | Not Specified                  | Nil |
| Infrared Thermography for Characterization of Microwave Fields: A Brief Overview and Review   | Dr. Parvez Ahmad Dar  | JETIR  | 2019 | 0  | Not Specified                  | Nil |
| A Uniform Algebraic Approach for Balancing and Checking the Inexactness of Chemical Equations | Dr. Waseem Ahmad Wani | The Chemical Educator                        | 2018 | 0  | Government Degree College Tral | Nil |
| Nanocomposite hydrogels: Advances in nanofillers used for nanomedicine                        | Dr. Waseem Ahmad Wani | Gels   | 2018 | 21 | Government Degree College Tral | 21  |
| . Serendipity of Cisplatin, and the Emergence   | Dr. Waseem Ahmad Wani | World Journal of Pharmacy and Pharmaceutical | 2018 | 0  | Government Degree College Tral | Nil |

|   |                      |  |      |   |               |     |
|---|----------------------|--|------|---|---------------|-----|
| of Metallo drugs in Cancer Chemotherapy   |                      | Sciences   |      |   |               |     |
| Revisiting the Euphoria of Indian Independence: A study of Mahasweta Devi's The Glory of Sri Sri Ganesh | Dr Mukhtar Ahmad Dar | International Journal of English Language and Literature in Humanities | 2018 | 0 | Not Specified | Nil |

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper  | Name of Author        | Title of journal   | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|-----------------------|--|---------------------|---------|---|---|
| Infrared Thermography for Characterization of Microwave Fields: A Brief Overview and Review | Dr. Parvaiz Ahmad Dar | JETIR  | 2019                | Nil     | Nil   | Not Mentioned   |
| Recent status of platanus orientalis in district pulwama of jammu and kashmir               | Dr Masood Majaz Ganie | journal of himalayan ecology and sustainable Development       | 2018                | Nil     | Nil   | Not Mentioned   |
| Family Solanaceae: taxonomy and modern trends   | Dr Masood Majaz Ganie | Annals of Plant Sciences                                       | 2018                | Nil     | Nil   | Not Mentioned   |
| Evaluation of Mid-Day Meal Scheme in Anantnag Udhampur                                      | Mr. Mohd Syed Lone    | International Journal of Movement Education and Social Science | 2018                | Nil     | Nil   | Not Mentioned   |

|  |                       |  |      |     |     |                                |
|--|-----------------------|--|------|-----|-----|--------------------------------|
| Districts of JK  |                       |  |      |     |     |                                |
| English Language attainment of 12th standard students in relation to school environment at Anantnag District: JK | Mr. Mohd Syed Lone    | The International Journal of Interdisciplinary Research in Arts and Humanities | 2018 | Nil | Nil | Not Mentioned                  |
| Mahasweta Devi: An Embodiment of Social Activism   | Dr. Mukhtar Ahmad Dar | Literary Endeavour   | 2018 | Nil | Nil | Not Mentioned                  |
| A Uniform Algebraic Approach for Balancing and Checking the Inexactness of Chemical Equations                    | Dr. Waseem Ahmad Wani | The Chemical Educator  | 2018 | 20  | Nil | Government Degree College Tral |
| Serendipity of Cisplatin, and the Emergence of Metallo drugs in Cancer Chemotherapy                              | Dr. Waseem Ahmad Wani | World Journal of Pharmacy and Pharmaceutical Sciences                          | 2018 | 20  | Nil | Government Degree College Tral |
| Nanocomposite hydrogels: Advances in nanofillers used for nanomedicine   | Dr. Waseem Ahmad Wani | Gels   | 2018 | 20  | Nil | Government Degree College Tral |
| Revisiting the Euphoria of Indian  | Dr. Mukhtar Ahmad Dar | International Journal of English language,                                     | 2018 | Nil | Nil | Not Mentioned                  |

|   |                                  |  |  |  |  |
|---|----------------------------------|--|--|--|--|
| Independence: A Study of Mahasweta Devi's The Glory of Sri Sri Ganesh | Literature in Humanities (IJELH) |  |  |  |  |
| <a href="#">View File</a>   |                                  |  |  |  |  |

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | Nil           | 8        | Nil   | Nil   |
| Presented papers            | 3             | Nil      | Nil   | Nil   |
| No file uploaded.           |               |          |       |       |

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities   | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| Restoration of Temple of Archaeological importance in Narastan Tral | NSS  | 10   | 40   |
| <a href="#">View File</a>   |  |  |  |

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------|-------------------|-----------------|------------------------------|
| Nil                  | 00                | 0               | Nil                          |
| No file uploaded.    |                   |                 |                              |

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity            | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------|---|---------------------------------|--|--|
| Swachh Bharat      | Department of Env. Science NSS              | Week long Cleanliness Programme | 6  | 150  |
| No file uploaded.  |   |                                 |  |  |

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
|--------------------|-------------|-----------------------------|----------|

|                   |   |   |   |
|-------------------|---|---|---|
| Nil               | 0 | 0 | 0 |
| No file uploaded. |   |   |   |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage                  | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|------------------------------------|----------------------|---|---------------|-------------|-------------|
| No Data Entered/Not Applicable !!! |                      |   |               |             |             |
| No file uploaded.                  |                      |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation                       | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|------------------------------------|--------------------|--------------------|---|
| No Data Entered/Not Applicable !!! |                    |                    |   |
| No file uploaded.                  |                    |                    |   |

#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 6.01   | 5.97   |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                        | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Seminar halls with ICT facilities | Existing                |
| Laboratories                      | Newly Added             |
| Class rooms                       | Existing                |
| Campus Area                       | Existing                |
| Seminar Halls                     | Existing                |
| Others                            | Existing                |
| Classrooms with LCD facilities    | Existing                |
| No file uploaded.                 |                         |

##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| e-Granthalaya Web OPAC    | Partially                                 | 3.0     | 2018               |

4.2.2 – Library Services

| Library | Existing | Newly Added | Total |
|---------|----------|-------------|-------|
|---------|----------|-------------|-------|



|                   |       |         |     |       |       |         |
|-------------------|-------|---------|-----|-------|-------|---------|
| Service Type      |       |         |     |       |       |         |
| Text Books        | 15350 | 3045000 | 202 | 83500 | 15552 | 3128500 |
| Reference Books   | 1357  | 246000  | 61  | 33469 | 1418  | 279469  |
| e-Books           | Nil   | Nil     | Nil | Nil   | Nil   | Nil     |
| e-Journals        | Nil   | Nil     | Nil | Nil   | Nil   | Nil     |
| Others(s pecify)  | 26    | 18700   | Nil | Nil   | 26    | 18700   |
| Others(s pecify)  | 3     | 6000    | 1   | 3600  | 4     | 9600    |
| No file uploaded. |       |         |     |       |       |         |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

|                                    |                    |                                       |                             |
|------------------------------------|--------------------|---------------------------------------|-----------------------------|
| Name of the Teacher                | Name of the Module | Platform on which module is developed | Date of launching e-content |
| No Data Entered/Not Applicable !!! |                    |                                       |                             |
| No file uploaded.                  |                    |                                       |                             |

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|----------------------------------|--------|
| Existing | 28              | 18           | 4        | 2                | 0                | 2      | 2           | 5                                | 0      |
| Added    | 0               | 0            | 0        | 0                | 0                | 0      | 0           | 0                                | 0      |
| Total    | 28              | 18           | 4        | 2                | 0                | 2      | 2           | 5                                | 0      |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|              |
|--------------|
| 5 MBPS/ GBPS |
|--------------|

4.3.3 – Facility for e-content

|  |  |
|--|--|
| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
| No Data Entered/Not Applicable !!!         |  |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

|  |  |  |  |
|--|--|--|--|
| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
| 6.47                                   | 4.81   | 25                                     | 4.04   |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution has a well laid out mechanism for ensuring maintenance of Physical, academic and support facilities. The college adheres to the following procedures for the same: 1. Laboratories: In order to keep laboratories better equipped and ensure their maintenance, the college purchases the laboratory equipments through college purchasing committee after ensuring that all codal formalities are duly followed. The college hires the services of experts in case of repairs of any equipments and the expenses for the same are met out of college local fund. 2. Library: The college library is one such place which remains abuzz throughout the academic session and to ensure its maintenance is always the priority of the college administration. Students are encouraged to avail the library services to their fullest. The college has a policy of lending library books to students which they can take home for a period of two weeks and the same can be get renewed after the expiry of the stipulated period of time. To ensure the general maintenance of the library, occasional renovations are carried out, expenses of which are met out of college local fund. 3. Sports Infrastructure: For upkeep and maintenance of sports infrastructure, the College Sports Committee proposes the necessary work that needs to be undertaken by the college administration. The proposed work if of trivial nature is initiated in collaboration with College Development Committee and expenses are met out of college local fund. But if huge funds are involved, then the proposal is forwarded to Administrative Department for further necessary action. 4. Computers: The computers housed in computer lab and other offices of the college are regularly updated. Any technical repair if needed is done by professionals hired for the purpose. Other associated essentials things like cartridges for printers are replaced as and when necessary. The expenditure incurred is met out of the college local fund. 5. Classrooms: The college administration always ensures that classrooms are always kept clean and hygienic. Occasional renovations like paints, fixing of broken desks, fixing of broken window panes etc., are carried out to keep classrooms in good conditions. Proposals are forwarded to Higher Education Department for grant of necessary financial assistance and all necessary codal formalities are duly observed.

<http://www.gdctral.ac.in/docs/iqac/Institutional%20Procedures%20and%20Policies.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme          | Number of students | Amount in Rupees |
|--------------------------------------|-----------------------------------|--------------------|------------------|
| Financial Support from institution   | NIL                               | 0                  | 0                |
| Financial Support from Other Sources |                                   |                    |                  |
| a) National                          | POST MATRIC SCHOLARSHIP and PMSSS | 211                | 558000           |
| b) International                     | NIL                               | Nil                | 0                |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved         |
|---|------------------------|-----------------------------|---------------------------|
| COUNSELLING AND MENTORING                 | 03/08/2018             | 53                          | GOVT. DEGREE COLLEGE TRAL |
| <a href="#">View File</a>                 |                        |                             |                           |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year                                      | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|---|--------------------|--|--|--|---------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                    |  |  |  |                           |
| No file uploaded.                         |                    |  |  |  |                           |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 3                         | 3                              | 17  |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                                 |                                 |                           | Off campus                    |                                 |                           |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited             | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| <b>No Data Entered/Not Applicable !!!</b> |                                 |                           |                               |                                 |                           |
| No file uploaded.                         |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year                      | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2018                      | 11   | B.SC                     | GDC TRAL                  | UOK/IUST/CU                | M.SC                          |
| 2018                      | 6  | B.COM                    | GDC TRAL                  | UOK/IUST/CU                | M.COM                         |
| 2018                      | 17   | B.A                      | GDC TRAL                  | UOK/IUST/CU                | M.A                           |
| <a href="#">View File</a> |  |                          |                           |                            |                               |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------|---|
| NET   | 3                                       |
| SET   | 3                                       |

[View File](#)

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                                 | Level               | Number of Participants |
|--|---------------------|------------------------|
| Intra College Badminton Championship     | INTRA-COLLEGE       | 18                     |
| Intra College Casco Cricket championship | INTRA-COLLEGE       | 96                     |
| Intra College Chess Championship         | INTRA-COLLEGE       | 12                     |
| Intramural Cricket Championship          | INTRA-COLLEGE       | 96                     |
| Tug of War                               | STUDENTS VS FACULTY | 34                     |
| College Athletic meet                    | INTRA-COLLEGE       | 50                     |
| Intra College Volleyball Championship    | INTRA-COLLEGE       | 60                     |
| Intra College Carom Championship         | INTRA-COLLEGE       | 16                     |
| Annual College Road Race                 | INTRA-COLLEGE       | 20                     |
| No file uploaded.                        |                     |                        |

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                               | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------------------------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! |                         |                        |                             |                               |                   |                     |
| No file uploaded.                  |                         |                        |                             |                               |                   |                     |

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Owing to the political conditions of the valley , the college administration discourages a student council in the college for the fear that the students or the representatives might get involved in the vicious politics that might land the college and college students in trouble and may lead to disturbance of peaceful atmosphere of the college. In order to represent the interests of students, the institution via election chooses a class representative (CR) for each class. The main objective of electing CR is to look after the welfare of students and to promote and coordinate the curricular, co curricular and extra-curricular activities in and outside the college campus and to provide informal feedback regarding teaching learning and evaluation process. The CR conveys all the grievances or views of the students to the concerned authorities for discussion and amicable resolution. In addition to this students are active members of various committees of college like NSS, Sports , College Canteen committee. The rationale behind the inclusion of students in these committees is to impart in our students the qualities of leadership,organisation and responsibility.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

55

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a well laid out mechanism based on participative and decentralized management for ensuring orderly and smooth functioning. The institution has been successful in promoting quality work culture by adopting a democratic system wherein different committees of faculty members are constituted at the commencement of every academic session. Such committees are empowered and entrusted with the authority to take decisions which in their good opinion are fruitful for the overall growth and development of the college. In some committees, in addition to the permanent and contractual faculty members some non-teaching employees are also given due representation. To cite a case, every purchase by the college is made through the College Purchasing Committee. Likewise the College Development committee is given due authority to undertake the developmental activities in the college that are proposed by it to the College administration. Pertinent to mention here, that the institution is working in close collaboration with the students also. Our institution in its true sense practices delegation and decentralization of authority but at the same time it is ensured that not only authority is delegated but with it accountability is duly created. With decentralization, the aim of participative management and smooth coordination is amicably achieved.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type          | Details  |
|------------------------|--|
| Curriculum Development | The college being the affiliated college adheres to the curriculum framed by University of Kashmir. The faculty members from the College actively participate in the meetings of Board of Undergraduate Studies undertaken by university from time to time in order to enrich the curriculum so that desired programme outcomes and course outcomes are achieved in most |

effective and efficient ways. Moreover the college at the outset of each academic session rolls out the time table for successful implementation of the curriculum.

Teaching and Learning

In order to make teaching learning process more effective, the teachers make use of different teaching padagogies. The system of Student presentations in the classroom is more encouraged. The teachers make use of Audio-Visual aids to make this academic transaction more attractive and motivating. Moreover the teachers after identifying the slow learners arrange remedial classes to ensure they do not get deprived of the opportunity of understanding the curriculum in best possible way. For the purpose of grooming and enriching the skills of students, the faculty encourages them to participate in academic competitions and seminars.

Examination and Evaluation

The college conducts the examination of all semesters after the date-sheet for the same is notified by the University. The college ensures the integrity of examination by assigning examination duties to faculty members. To tap the knowledge the skills acquired by students in different disciplines, the institution employs Continuous Comprehensive evaluation system. For achieving this purpose, unit tests and assignments, study tours, student presentations and internal tests are being conducted by the concerned subject teachers. This helps to diagnose the learning difficulties and weaknesses of students and accordingly remedial remedial classes are arranged for such students.

Research and Development

The college is having an active Research and Development Committee. The faculty is encouraged to undertake research in the areas of their own interest and college keeps all resources in terms of library and internet at their disposal. The college has online access to INFLIBNET and faculty members has been provided with User ids and Passwords to access the research material through this portal.

Library, ICT and Physical Infrastructure / Instrumentation

The College Central Library houses more than 18000 text, reference and other books catering to the needs of

Students, teachers and researchers. Students are encouraged to avail the books from library so as to add to their knowledge and information. The college has proposed to the administrative department for Construction of a new library block in order to provide best facilities to students. The college has demanded grants from administrative department for equipping the new science laboratories with sophisticated lab equipment and tools and we are highly optimistic about getting the required funds from higher ups.

Human Resource Management

Faculty is encouraged to regularly update and enhance their skills by participating in orientation courses, refresher courses, faculty development programmes, seminars, workshops and conferences. Moreover they are specially appreciated by the college administration for any outstanding work carried out by them in the field of academics and research. Special duty and other leaves are granted to them as and when the need for the same arises. Besides other non-teaching and administrative staff is regularly encouraged to improve their productivity by regularly interacting with the subject experts available in the college.

Industry Interaction / Collaboration

The college has a vibrant Career Counselling Cell. The National Skill Development Corporation (NSDC) UDAAN and other Government affiliated organisations visit the campus for Placement drives for students. Many students from the college have benefited from this initiative.

Admission of Students

The review of admission process is the regular feature of the college administration. After the university notifies the admission for each semester, a marathon meeting is being convened by the Principal in consultation with admission committee and other faculty members of the college. Detailed deliberations are held vis-a-vis introduction of new courses and review of existing courses. Detailed feedback is sought from the faculty about the student expectations. Different faculty groups are constituted for counselling the students and facilitating them to



choose their subjects as per their interests and aptitude. The college notifies the admission process on every media platform including social media. The admission process of the college is fully online/computerized and students as per their convenience are intimated to deposit the requisite fee at any FINACLE branch of Jammu Kashmir Bank.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area             | Details   |
|-------------------------------|---|
| Planning and Development      | Almost every developmental Work in the College is carried out by the Administrative Department (HED). The College conveys every detail regarding the developmental works to the Higher Education Department through Official E-mail and Whatsapp. Moreover at times, the college administration communicates with the authorities about developmental works through Video Conferencing. |
| Administration                | Every Order or Notice by the College Principal pertaining to Administration or Academics is Circulated through Official whatsapp group. In addition, the official Website and E-mail id is used to convey the requisite information among Faculty and Students. Besides Students are also informed about academics through bulk SMS.  |
| Finance and Accounts          | The College is registered on BEAMS, an online computerised system to distribute the budget and to authorise expenditure. Besides, the college is planning to ensure salary management through JK Payment System (PayManager) which is a common and integrated platform for DDO's to prepare the all types of bills for booking of expenditure.  |
| Student Admission and Support | The Admission Process is fully online. Students at their own are informed to fill the online admission form which is kept available on official website. Also students are intimated to deposit the required admission fee at any FINACLE branch of JAMMU KASHMIR Bank as per their Convenience. Moreover other Student support services like College Financial Aid is fully online.    |
| Examination                   | The Examination is being conducted by affiliating University for which  |



support services are fully online. The College coordinates with university and in case of any grievance on part of the student, the same is forwarded by the college to affiliating university through official email.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year              | Name of Teacher | Name of conference/<br>workshop attended<br>for which financial<br>support provided | Name of the<br>professional body for<br>which membership<br>fee is provided | Amount of support |
|-------------------|-----------------|---|---|-------------------|
| 2018              | Nil             | 000   | Nil   | Nil               |
| No file uploaded. |                 |   |   |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year                               | Title of the<br>professional<br>development<br>programme<br>organised for<br>teaching staff | Title of the<br>administrative<br>training<br>programme<br>organised for<br>non-teaching<br>staff | From date | To Date | Number of<br>participants<br>(Teaching<br>staff) | Number of<br>participants<br>(non-teaching<br>staff) |
|------------------------------------|---|---|-----------|---------|--|--|
| No Data Entered/Not Applicable !!! |   |   |           |         |  |  |
| No file uploaded.                  |   |   |           |         |  |  |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the<br>professional<br>development<br>programme | Number of teachers<br>who attended | From Date  | To date    | Duration |
|--|------------------------------------|------------|------------|----------|
| Orientation<br>Course                                    | 3                                  | 25/06/2018 | 24/07/2018 | 28       |
| Orientation<br>Course                                    | 2                                  | 12/11/2018 | 13/12/2018 | 28       |
| Faculty<br>Development<br>Programme                      | 1                                  | 05/01/2019 | 18/01/2019 | 14       |
| Refresher<br>Course                                      | 7                                  | 30/01/2019 | 21/02/2019 | 21       |
| <a href="#">View File</a>                                |                                    |            |            |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 27        | 44        | 15           | 29        |

6.3.5 – Welfare schemes for

| Teaching   | Non-teaching   | Students   |
|--|--|--|
| Retirement schemes like GPF and NPS are applicable to all the faculty. Besides insurance schemes like SLI and JANTA insurance are also available and applicable. In addition other welfare benefits like Maternity and Paternity leave, Medical Reimbursement, Casual and Medical leave, Study leave are also granted. | Retirement schemes like GPF and NPS are applicable to all the faculty. Besides insurance schemes like SLI and JANTA insurance are also available and applicable. In addition other welfare benefits like Maternity and Paternity leave, Medical Reimbursement, Casual and Medical leave, Study leave are also granted. | College Financial Aid, GOI sponsored post matric scholarshops, Exemption of examination fee in case of Orphan and Specially abled students by affiliating university, Bus fee Waiver in case of poor students. |

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The External Financial Audit of the college is carried out by the Higher Education Department. The college is intimated about the schedule in advance by the authorities.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| Nil  | 0                             | Nil     |
| No file uploaded.  |                               |         |

6.4.3 – Total corpus fund generated

0

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | No       | Nil    | No       | Nil       |
| Administrative | No       | Nil    | No       | Nil       |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents participated in the feedback process and valuable suggestions were received.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Takeover and Equipping of New Science Block . 2. Introduction of New Subjects. 3. Conducted Internal Stock Verification of all Departments for the year 2018-19.

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | No  |
| c) ISO certification                   | No  |
| d) NBA or any other quality audit      | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year                                      | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|------------------------------------|-------------------------|---------------|-------------|------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                                    |                         |               |             |                        |
| <a href="#">View File</a>                 |                                    |                         |               |             |                        |

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme    | Period from | Period To  | Number of Participants |      |
|---------------------------|-------------|------------|------------------------|------|
|                           |             |            | Female                 | Male |
| World Breast Feeding week | 04/08/2018  | 04/08/2018 | 55                     | Nil  |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

|  |
|--|
| Percentage of power requirement of the University met by the renewable energy sources                  |
| 1. Labeling of trees in the campus with their botanical name 2. Conducted Plantation awareness Program |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities             | Yes/No | Number of beneficiaries |
|-----------------------------|--------|-------------------------|
| Physical facilities         | Yes    | 3                       |
| Provision for lift          | No     | Nil                     |
| Ramp/Rails                  | Yes    | 3                       |
| Braille Software/facilities | No     | Nil                     |
| Rest Rooms                  | Yes    | 3                       |
| Scribes for examination     | Yes    | 3                       |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative | Issues addressed       | Number of participating students and staff |
|------|--|--|------------|----------|--------------------|------------------------|--|
| 2018 | 1  | 1  | 02/07/2018 | 6        | Swachh Bharat Week | Unhygienic environment | 150  |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title  | Date of publication | Follow up(max 100 words)   |
|--|---------------------|--|
| Institutional Code of Conduct for Students           | 02/04/2018          | <p>The college expects students to adopt a mature and professional approach to their studies and their general conduct around the college. Ø Every male and female student, shall wear clean and neat prescribed uniform. Students should carry their valid Institutional identity cards inside the campus. Ø Possession/ Consumption of intoxicants/ psychotropic substances/ drugs in any form, smoking, using chewing gum, paan masala, etc. are strictly prohibited. Ø Ragging/Sexual harassment in any form is objectionable and liable to be treated as criminal offence by law enforcing agencies as per the directives of Supreme Court. Ø Students should handle the furniture and other equipments with care. Damage to furniture, defacing white boards in class rooms/ sign boards and walls shall lead suspension or penalty from college. Ø In case of any instance of non-compliance of above existing rules/ code of conduct, disciplinary action will be initiated against the defaulter, which can even lead expulsion from the college.</p> |
| Institutional Code of Conduct for Non-Teaching Staff | 02/04/2018          | <p>Ø Every staff employed in the college shall stay within the college during office hours and discharge his/ her duties efficiently and diligently and maintain honesty, integrity, fairness and</p>  |

total quality management in all activities with mutual respect. Ø No non-teaching staff member should divulge official secrets, infringe, mutilate, conceal or forge official documents, receipts, etc. Ø No staff member is allowed to intercept, misuse or misappropriate institutional money or goods/ services. Ø No non-teaching staff member should resort to anything which can tarnish the image of the college. No non-teaching staff member should be a constituent of any secret cult. Ø No non-teaching staff member should use official time for private activities whatsoever. Ø Every staff employed at all times should deal politely with students, general public and with rest of the college staff. They must exercise self-discipline. Ø All non-teaching staff members should avoid using social networking sites such as Facebook, WhatsApp, Twitter, etc. during working hours and must abstain from taking photographs unnecessarily.

Institutional Code of Conduct for Teaching Staff

02/04/2018

Teaching is a noble profession. It shapes the character, caliber and future of the individual. He/ she can inspire and ignite them and instill a love of learning among students. Teacher's loyalty, sense of dedication and integrity of character at all times is an inspiration to their students. Teachers have to adhere to the following code of this institution: Ø Uphold the honour and dignity of teaching profession and

act with honesty and integrity in all aspects of assigned job. Ø Provide innovative and quality education to students and apply knowledge and experience in facilitating the holistic development of students. Ø Be impartial, fair and committed to the best interests of students and nurture equality. Ø Abide by the rules and regulations of the institution, and work to establish and maintain a culture of mutual interest. Ø Collaborate with fellow teachers and seek to develop positive relationship with students, parents and college administration. Ø Be good counsellors and facilitators and avoid confusion between professional work and private interests, which can have negative impact on students. Ø Comply with policies, procedures and guidelines of the institution, which aim to promote student education, welfare and protection. Ø Create an environment where students can become active agents in the learning process, and develop lifelong learning skills. Ø Act in the best interests of students, and help, guide and assist students in their learning process. They should encourage inquisitive students asking doubts and questions. Ø Interact with students in a friendly manner and not to exert personal influence in classroom with a particular student or group of students.

Conduct for Principal

well-respected leaders who serve their students, teachers and rest of staff with great dedication and responsibility. college principals are required to adhere to a strict code of conduct, which are given below. Ø College principal has to monitor, manage and educate the administration of the institution. He/She has to chalk out a policy and plan to execute the vision and mission. Ø Empower all his/her staff and students to reach their maximum potential and to be fair in his disciplinary actions for all faculty members, non-teaching staff and students. He/she must not nurture any grudge against any member which may lead to animosity and anxiety in the organization. Ø Ensure that the staff and students are aware of rules, policies and procedures laid down by the college and enforce them properly. Ø To make all his/her decisions for the best interests of the students and never put his interests above the greater good of the college. He/she has to respect the rights of all members of the committees members of the college. Ø Must thrust moral and ethical values while dealing with some sensitive issues, and avoid careless decisions that may result in violations of law. Ø College principal must refrain from inappropriate conduct and relationships with students and staff. He

must listen to the students' ideas and set a supportive tone. Ø Has to exhibit outstanding and strong leadership skills and empower all staff members and students to reach their maximum potential. Ø Students trust their principal to take care of them, thus principal must apply active and passive honesty. He/she should never directly lie to anyone, must never withheld vital information that he/she has to make public. Ø Execute other qualitative and quantitative work for the welfare of the institution and carry forward the mission and vision of the college for academic excellence so that society is served in real manner.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity  | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| Celebration of Swachh Bharat Week                                   | 02/07/2018    | 07/07/2018  | 150                    |
| National Voters Day   | 25/01/2019    | 25/01/2019  | 58                     |
| Restoration of Temple of Archaeological importance in Narastan Tral | 14/09/2018    | 14/09/2018  | 40                     |

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Initiation of a plantation drive in the college campus with a number of indigenous plants saplings in collaboration with Social Forestry Department. ? Installation of ample number of Power Saving LED lights in Campus. ? visiting the natural eco-systems like local water bodies for their restoration and cleanliness. ? Cleanliness drive under Swachh Bharat Abhiyan by NSS Volunteers ? Provision of dustbins at various points of the campus ? Regular cleaning of the campus (weeding and brooming)

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the practice: Restoration of Historical Site at Narastan Tral  
 Objectives: i) To conduct a cleanliness drive in and around the famous



historical site. ii) To educate the local populace regarding the importance of such sites in identifying our past. iii) To clean the nearby springs/ streams as a symbol of awareness among the local populace. Context: Narastan lies in North-East of Awantipora, 16 Km from Tral town towards famous Aripal. The place of Narastan is famous for its ancient temple dedicated to Lord Vishnu. This stone is distinguished for its architectural works. An interesting feature of this site is that it has no ceiling. There is a stream of water that gushes down in front of the temple. However, the site was badly affected. Grass, weeds and sedge had overgrown in the stones. Plastic and filth and empty containers were strewn all around. There was garbage piled everywhere- thus making the whole monument susceptible to annihilation. Keeping in view the importance of archeological site, the college administration decided to conduct a cleanliness drive in and around the historical site so as to restore its original sanctity. The Practice: On 14th of September 2018, both the NSS units of the college led by Programme Officers conducted a cleanliness drive in and around the site.

Almost all the departments of the college co-operated the NSS teams and volunteered to be a part of the programme. To make the event a success, the college administration issued orders for procurement of following items 1. Refreshment for volunteers 2. Polybags for carrying trash 3. Rubber Gloves for volunteers 4. Petrol/ Gasoline for brush cutter 5. Brooms The garbage collected was disposed off safely in an eco-friendly manner. The act was appreciated by the local population. Evidence of Success: The NSS volunteers under the supervision of POs and other staff helped to restore this archeological site. The noble act proved to be an elevating experience for the students. It infused a spirit of love, brotherhood and social service among them. In community members, it imbibed a new spirit in their otherwise dead hearts for

preservation of such historical sites in our valley. Problems Encountered No problem encountered. Title of Practice: Preservation of Walnut trees in the campus Objectives: I) To preserve endangered Walnut trees from extinction. II) To generate revenue for the College. III) To maintain the ecological balance in the Campus. IV) To encourage the students for planting such trees in their local areas. The Context: Walnut trees enjoy a special status in Kashmir as it is unlawful to cut these trees without informing the authorities as these trees are at the verge of their extinction. In order to safeguard these plant species, College administration has taken an initiative in this direction. GDC Tral campus harbours near about fourteen walnut trees of different varieties. These plants in their natural habitat are preserved from every anthropogenic invasion. This serves two purposes to the college. One, after the walnuts are harvested, they are sold, which fetches college an appreciable revenue and second is that they add to the scenic beauty of the college campus. College teachers continuously encourage the students to plant these trees in their local areas by highlighting the numerous advantages of walnuts as well as walnut trees. The Practice: Walnut trees are extremely resistant to pests, thus they don't need any pesticide sprays. However to ensure good health of these plants, the college at the onset of every spring season deweeds the area around the walnut stems. Then fertilizers are added to the soil which provides important nutrients to the walnut trees. At the time of harvesting College conducts on the spot auction of walnuts and they are then sold to the highest bidder. The revenue so obtained is deposited into the government account against the proper receipt. Problems Encountered: No major problem encountered.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gdctral.ac.in/docs/igac/Institutional%20Best%20Practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

If there is any institution to which goes the credit of maintaining, preserving and teaching communal harmony and religious tolerance in a multi-religious, multi-cultural, and multi-lingual place like Tral, that is only Government Degree college Tral—the sole Higher Education institution in this tehsil. And if any institution can claim to be the preserver and preacher of 'Kashmiriyat'—a term which symbolizes Unity in Diversity—in Tral, that is only GDC Tral. Besides fulfilling the higher education needs and thereby making the Tral youth future-ready, GDC Tral and its proud administration leaves no stone unturned in extending every possible support for preserving and spreading the message of communal harmony among the people. Our efforts are not limited to classroom lectures only in fact, what we preach in classrooms, we practice that in public. The institution has the distinction of being the only institution in Tral, the volunteers of which serve at the religious festivals of Islam and Sikhism (the two major communities in Tral) with equal zeal and enthusiasm. Be it the Sikh festivals like Baisakhi, Guru-purub and Akhandpat Sahab, or the Muslim festivals like Eid Milad-un-Nabi[SAW] and Urs Shah-i-Hamdhan [RA], the NSS volunteers of the college, irrespective of their caste, creed and religion, serve the pilgrims in the best possible way. Besides, the college administration always pays a visit to Boarding house Tral on Akhandpat Sahab to wish the Sikh community and thereby strength the inter-faith bond in the society. And only recently our college NSS units did a cleanliness drive in one of the oldest Mandirs of Kashmir located in Tral. Above all the college regularly organizes seminars on value education, peace education and Gandhian philosophy of non-violence to foster values like truth, ahimsa, non-violence, secularism and fellow feeling in the students. All these measures play a significant role in instilling the spirit of communal harmony and fellow-feeling among the students and in the society.

Provide the weblink of the institution

<http://www.gdctral.ac.in/>

### **8.Future Plans of Actions for Next Academic Year**

The College plans to undertake the following activities in the next academic year: • Augment the infrastructure by having more facilities in terms of Classrooms and library. • Conduct Environmental awareness programs. • Conduct programs promoting universal values and ethics. • Promote research culture in the institution by conducting Conferences and seminars. • Encourage/Guide faculty towards extensive use of ICT in teaching-learning process. • Encourage students to harness their inherent potential by participating in intra and inter-college competitions.